



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

FAMILY YMCA OF MARION & POLK COUNTIES
PO BOX 110, Salem, OR 97308
503.581.9622 | www.theYonline.org

JOB TITLE: Creativity Director
DEPARTMENT: Camp
REPORTS TO: Program Director
LOCATION: Camp Silver Creek
STATUS: Salary, Exempt
PAY RATE: \$285/week

Position Summary:

The Creative Director is responsible for planning and leading arts and crafts activities, taking camp photos for general use, marketing, and cabin photos. The Creative Director may assist the Camp Director and Program Director with social media posts as well as serving as the program staff in unit for counselor support and emergencies.

Entry Requirements:

- Age 18 or over by start of camping season.
- Must possess strong photography and organizational skills.
- Must have knowledge of photography software for editing and uploading.
- Prior leadership experience with groups of children at camps, youth groups, education settings, or community groups.
- Possess desire and ability for working with children and teens.
- Ability to understand the needs of campers and place camper's needs and camp's needs ahead of personal needs.
- Ability to relate to one's peers, supervisors, and children effectively.
- Ability to work in outdoor environment and display an appreciation and understanding of the natural environment to campers.
- Possess flexibility, maturity, and the ability to accept supervision.
- Enjoy working and interacting with people of all types and ages, with a special emphasis on children, modeling and utilizing the important core value of caring, honesty, respect, and responsibility.
- Excellent communication (written and verbal) and interpersonal skills are vital to this position.
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
- Must be CPR and First Aid certified or willing to become certified within the first 30 days of employment. (Certification classes available upon employment.) Lifeguard certification encouraged.
- Current Oregon Food Handler's Certification.



FAMILY YMCA OF MARION & POLK COUNTIES
PO BOX 110, Salem, OR 97308
503.581.9622 | www.theYonline.org

Essential Functions:

- Prepares and implements arts and crafts programs for skills groups, choice time, and cabin activities.
- Take photos and video of a variety of activities, people, facilities, and scenery around camp each week. May designate trained staff member to take photos as needed.
- Provides clear direction to staff assisting in arts and crafts. May designate additional staff member to lead program when out taking photos.
- Develop a weekly photo collection available for distribution to campers.
- Produce and upload or copy the necessary photo collections each week.
- Maintain an inventoried library of good camp photos for use in marketing pieces.
- Take cabin photos and post on designated photo sharing site by Saturday morning each week.
- Works with the Program Director to order supplies and track inventory.
- Maintains organization and cleanliness in arts and crafts lodge.
- Assume responsibility for interpreting the camp rules to the campers and guiding camper behavior.
- Assume responsibility for the health, welfare, and safety of campers under their supervision.
- Assist in any area of camp as directed, providing coverage for cabin groups as needed.
- Supervise counseling staff assigned to unit. Must be prepared 24 hours a day and ready to act in an emergency situation.
- Communicate with families on check-in and check-out days as needed.
- Be in attendance at the weekly 12:00 PM Sunday program staff meeting and 12:30 PM staff meeting.
- Participate in all courses, activities, classes, training, and planned sessions during the weeks of pre-camp.
- May work with Camp Director and Camping Services Director to help design and implement staff training.
- Create and maintain a harmonious, positive working relationship with fellow staff, YMCA Camp Silver Creek campers, participants, and the entire camp community.
- Demonstrate commitment to quality, the core values of the YMCA, and joy in working with youth of all ages.
- Consistently provide friendly, courteous assistance exceeding customer expectations every day.
- Support and contribute to a safe, clean camp environment for staff and guests.
- Maintain knowledge of association policies and procedures, risk management and safety practices, and applicable laws.
- This position is responsible for supporting the overall association's initiatives through camp.
- Ability to work independently, organize and prioritize tasks, and communicate effectively.



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

FAMILY YMCA OF MARION & POLK COUNTIES
PO BOX 110, Salem, OR 97308
503.581.9622 | www.theYonline.org

Work Environment & Physical Demands:

- Physically able to accompany campers to and participate in all camp activities.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to work long hours including nights and weekends.
- Able to work outdoors in varying weather conditions (rain, heat etc.) and live in a rustic outdoor setting.
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.
- May work at another camp location as needed.